

## COVENTRY CITY COUNCIL

### KEY DECISIONS: GENERAL EXCEPTION NOTICE TO CHAIR OF SCRUTINY BOARD

1. This notice is a formal notice about Key Decisions expected to be considered by Cabinet, individual Cabinet Members or employees where it has been impracticable to give at least 28 clear days' notice of the intention to make the Key Decision.
2. No decision will be taken until:
  - (a) a copy of this notice has been made available for public inspection at the Council offices, at Coventry City Council, Council House, Earl Street, CV1 5RR and published on the Council's website; and
  - (b) five clear days have elapsed following the day on which the Deputy Chief Executive (Place) made available the notice in referred to in (a) above.
3. The date of this notice is set out in column 1 of the Schedule and details of the Chair of the relevant Scrutiny Board are set out in column 2.
4. Information about the subject matter of the Key Decision and the decision maker are found in columns 3 and 4 respectively. The reasons why it is impracticable to give 28 clear days' notice of the intention to make the Key decision are set out in column 5. The Key Decision will not be made before the date in column 6 of the Schedule.

**Deputy Chief Executive (Place)**

**Date 14<sup>th</sup> February 2020**

1 Date of Notice to Chair of relevant Scrutiny Board	2 Details of Chair of relevant Scrutiny Board	3 Matter about which Key Decision to be made	4 Details of decision maker	5 Reasons why it is impracticable to give 28 clear days' notice of Key Decision	6 Date before which the Key Decision will not be taken
14/2/20	Councillor R Brown Chair of the Scrutiny Co-ordination Committee	Acquisition of a Commercial Asset	Cabinet	To delay consideration of the matter would put the Council's opportunity to acquire the proposed asset at risk.	25/2/20
14/2/20	Councillor R Brown Chair of the Scrutiny Co-ordination Committee	Cabinet Acting as Charitable Trustees of the War Memorial Park	Cabinet	To delay consideration of the matter would impact on the timescales for the Council's budget and council setting processes.	25/2/20

**Cabinet Members:**

<b>Member</b>	<b>Portfolio</b>
The Leader Policy and Leadership Cllr Duggins	One Coventry, Council Plan, City of Culture 2021, Scrutiny, External relations / public relations, Image and reputation, Chair of Cabinet / Management Board meetings, Emergency Planning, Regional Matters, West Midlands Combined Authority Corporate Governance, Information Management and Governance, Risk Management
The Deputy Leader Cabinet Member for Policing and Equalities Cllr A Khan	Community Safety, Community Cohesion, Public Protection and Licensing, Prosecution and Enforcement Democratic Services, including Lord Mayor's, Electoral Services, Equalities, Legal Services, Training (Members), Constitutional Matters and Political Management, Domestic Violence and Sexual Exploitation, Local Policing, Media Strategy, Events, Parks, International Liaison and diplomacy, Peace, Reconciliation and Twinning, Deputising on Leader Items
Cabinet Member for Strategic Finance and Resources Cllr J Mutton	Strategic Finance, Medium Term Financial Strategy, Budget Setting, External Resources, Operational Finance incl. Revenues and Benefits, Service Transformation and Value for Money, Procurement, Human Resources, Key Staff Recruitment and Retention, Information Technology, Customer Services, Health and Safety, Pensions
*Cabinet Member for Children and Young People Cllr Seaman	Children and Families, Children and Young People's Social Care, Child Sexual Exploitation, Young People, Youth Offending Service, Safeguarding, *S19 Children Act 2004 Lead Member, Fostering and Adoption, Corporate Parenting Designated as the Lead Member for Children's Services as required by Section 19 of the Children's Act 2004
Cabinet Member for Education and Skills Cllr Maton	Post 16 Education and Training, Schools, Early Years, Special Educational Needs and Disability, Libraries, Adult Education, Higher and Further Education (incl. Universities), Skills and Employability
Cabinet Member for Jobs and Regeneration Cllr O'Boyle	Economic Development, City Centre, International Trade and Inward Investment, Commercial and Operational Property (including Catering), Local Enterprise Partnership, Urban Regeneration, Transportation, Tourism and Marketing, Sustainability and Climate Change, Digital Strategy
Cabinet Member for City Services Cllr Hetheron	Highways, Drainage and Lighting, Licensing Policy (Hackney Carriage and Private Hire), Public Realm, Street Services (Ground Maintenance, Refuse (domestic and commercial), (Street Cleaning), Waste Management, Flood Management, Environment, Bereavement Services, Traffic Management and Road Safety, Parking Policy and Operations
Cabinet Member for Adult Services Cllr M Mutton	Social Care for Adults and Older People, Better Care Fund, Transforming Care, Carers, Adult Safeguarding, Adult Social Care Integration with Health
Cabinet Member for Public Health and Sport Cllr K Caan	Health Strategy and Policy, Integrated Care Systems Development, Health Inequalities and Marmot, Air Quality, Local Health Economy, Public Health, Sexual Health, Teenage Pregnancies, Mental Health, Poverty, Fuel Poverty, Sport and Physical Activity
Cabinet Member for Community Development Cllr T Khan	Archives, Arts, Heritage, Museums, Conservation, Social Enterprise Strategy, Mutuals, Community and Voluntary Sector Relations, Community Centres, Refugees and Asylum Seekers, Welfare Advice Services, Housing and Homelessness, Planning Policy

## COVENTRY CITY COUNCIL

### KEY DECISIONS: GENERAL EXCEPTION PUBLIC NOTICE

1. This notice is a formal notice about Key Decisions expected to be considered by Cabinet, individual Cabinet Members or employees where it has been impracticable to give at least 28 clear days' notice of the intention to make the Key Decision.
2. A notice in writing has been given to the Chair of the relevant Scrutiny Board informing him or her of the matter about which the Key Decision is to be made.
3. A copy of the notice to the Chair of the relevant Scrutiny Board has been made available for public inspection at the Council offices, at Coventry City Council, Council House, Earl Street, CV1 5RR and published on the Council's website. At least five clear days have elapsed following the day on which the Deputy Chief Executive (Place) made this notice available.
4. The date the notice was given to the Chair of the relevant Scrutiny Board is set out in column 1 of the Schedule and details of the Chair are set out in column 2.
5. Information about the subject matter of the Key Decision and the decision maker are found in columns 3 and 4 respectively. The reason(s) why it was impracticable to give 28 clear days' notice of the intention to make the Key decision are set out in column 5 of the Schedule.

**Deputy Chief Executive (Place)**

**Date: 14<sup>th</sup> February 2020**

1 Date of Notice to Chair of relevant Scrutiny Board	2 Details of Chair of relevant Scrutiny Board	3 Matter about which Key Decision to be made	4 Details of decision maker	5 Reasons why it was impracticable to give 28 clear days' notice of Key Decision
14/2/20	Councillor R Brown Chair of the Scrutiny Co-ordination Committee	Acquisition of a Commercial Asset	Cabinet	To delay consideration of the matter would put the Council's opportunity to acquire the proposed asset at risk.
14/2/20	Councillor R Brown Chair of the Scrutiny Co-ordination Committee	Cabinet Acting as Charitable Trustees of the War Memorial Park	Cabinet	To delay consideration of the matter would impact on the timescales for the Council's budget and council setting processes.

**Cabinet Members:**

<b>Member</b>	<b>Portfolio</b>
The Leader Policy and Leadership Cllr Duggins	One Coventry, Council Plan, City of Culture 2021, Scrutiny, External relations / public relations, Image and reputation, Chair of Cabinet / Management Board meetings, Emergency Planning, Regional Matters, West Midlands Combined Authority Corporate Governance, Information Management and Governance, Risk Management
The Deputy Leader Cabinet Member for Policing and Equalities Cllr A Khan	Community Safety, Community Cohesion, Public Protection and Licensing, Prosecution and Enforcement Democratic Services, including Lord Mayor's, Electoral Services, Equalities, Legal Services, Training (Members), Constitutional Matters and Political Management, Domestic Violence and Sexual Exploitation, Local Policing, Media Strategy, Events, Parks, International Liaison and diplomacy, Peace, Reconciliation and Twinning, Deputising on Leader Items
Cabinet Member for Strategic Finance and Resources Cllr J Mutton	Strategic Finance, Medium Term Financial Strategy, Budget Setting, External Resources, Operational Finance incl. Revenues and Benefits, Service Transformation and Value for Money, Procurement, Human Resources, Key Staff Recruitment and Retention, Information Technology, Customer Services, Health and Safety, Pensions
*Cabinet Member for Children and Young People Cllr Seaman	Children and Families, Children and Young People's Social Care, Child Sexual Exploitation, Young People, Youth Offending Service, Safeguarding, *S19 Children Act 2004 Lead Member, Fostering and Adoption, Corporate Parenting Designated as the Lead Member for Children's Services as required by Section 19 of the Children's Act 2004
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Cabinet Member for Community Development Cllr T Khan	Archives, Arts, Heritage, Museums, Conservation, Social Enterprise Strategy, Mutuals, Community and Voluntary Sector Relations, Community Centres, Refugees and Asylum Seekers, Welfare Advice Services, Housing and Homelessness, Planning Policy



## COVENTRY CITY COUNCIL

### NOTICE OF INTENTION TO CONSIDER URGENT REPORT TO CABINET IN PRIVATE

1. This notice sets out private reports expected to be considered by Cabinet where 28 clear days' notice of that intention has **not** previously been given because the date by which the report must be considered make compliance with this requirement impracticable.
2. This notice will be published on the Council's website and will be made available at the Council offices at Coventry City Council, Council House, Earl Street, CV1 5RR as soon as reasonably practicable after the agreement of the Chair of the relevant Scrutiny Board has been obtained that the private report is urgent and consideration of it cannot reasonably be deferred.

Where there is no Chair, or the Chair is unable to act, the agreement of the Lord Mayor will be sought (and if there is no Lord Mayor, the agreement of the Deputy Lord Mayor will be sought)

3. The date of the meeting at which the private report is expected to be considered by Cabinet is set out in column 1 of the Schedule and details of the matter for decision are in column 2. The reasons why the report is urgent and cannot reasonably be deferred are set out in column 3 of the Schedule. Information about the councillor whose agreement has been obtained and the date of this agreement are set out in columns 4 and 5 respectively
4. In general, a public report will be published for each Private report, setting out the matter for decision and issues to be considered, excluding any information deemed confidential or exempt.

**Deputy Chief Executive (Place)**

**Date 14<sup>th</sup> February 2020**

1 Date of Cabinet Meeting	2 Matter for decision	3 Reasons why the report is urgent and cannot reasonably be deferred	4 Details of person whose agreement has been sought	5 Date of agreement	6 Date Published
25/2/20	Acquisition of a Commercial Asset	To delay consideration of the matter would put the Council's opportunity to acquire the proposed asset at risk.	Councillor R Brown Chair of the Scrutiny Co-ordination Committee	14/2/20	14/2/20